

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting

November 25, 2003
City Council Chambers

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 7:00 PM

ADOPTION OF MINUTES:

105 Adopted the minutes of the Board of Education's regular meeting held October 28, 2003 and special meeting of November 12, 2003.

CONSENT AGENDA: (Items 106 through 110)

106 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approved Resolution No. 20-2003/2004, Reimbursement Resolution of the Board of Education of the El Rancho Unified School District.
- . 2 Approved Resolution No. 23-2003/2004, declaring Board Member Lupe Salas was absent from the November 12, 2003 special board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

107 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approved/ratified attendance for one teacher from Durfee Elementary School to the Distinguished School Recognition Program "Writing a Winning Application" workshop on November 12, 2003 in San Marcos. Expenditures of \$50 including materials payable from SIP funds.
- . 2 Approved educational fieldtrip for 20 El Rancho High School Outdoor Club student members and 5 teachers to Leo Cabrillo State Beach on December 13-15, 2003 during the Winter Break. Parents and faculty members will provide transportation. District Driver Insurance Forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- . 3 Approved educational fieldtrip for 60 El Rancho High School MESA students, 1 teacher and 3 parent chaperones to the Sea Watch boat tour at Marina Del Rey on December 3, 2003. Occidental College sponsors the boat tour. Ground transportation by PTC bus. Educational cruises given by the University of California, Los Angeles aboard the "Sea World USA." Expenditures paid by Occidental College, at no cost to the District.
- . 4 Approved educational field trip for 79 third grade students, 5 teachers, and parent volunteers from Birney Elementary School to the Bridges Auditorium in Claremont for a performance of the "Nutcracker" on December 11, 2003; Transportation Agreement with Richmond Bus Company. Expenditures of \$730 for transportation and admission fees, payable from Birney Dad's Club funds.
- . 5 Approved educational field trip for 109 fifth grade students and 4 teachers from South Ranchito Elementary School to the West Basin Water Recycling Facility and Visitors Center, and the Round House Maine Studies Lab and Aquarium on January 21 and 28, and February 5, 2004 (classes will only attend one day). Transportation will be provided by Pacific Coachways Charter and will be paid by the Central Basin Municipal Water District, at no cost to the District.

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- . 6 Approved attendance of the 60 student member El Rancho High School Band and Colorguard, 1 Band Advisor, 1 Band Consultant, and 4 parent volunteers to the Annual Heritage Festival in Las Vegas, Nevada on April 22-25, 2004 (Thursday 1:30 p.m. – Sunday). Cost per student of \$325 includes lodging, meals and transportation. Hotel accommodations will be at the Best Western Inn, ground transportation from Custom Tour Consultants, Inc. Deluxe Motor Coaches. Total expenditures of \$19,500 payable from Band and Colorguard Funds, student fundraisers, and the Band Boosters will assist in fundraising. There is no cost to the District.
- . 7 Approved consultant agreement with Suni Paz, educator, composer and author, to provide a series of programs in the area of language development through music for grades K-3 at South Ranchito Elementary School for a total of 18 days between January 10, 2004 through June 13, 2004. Activities will include listening, reading and writing with children's songs for students, teachers and parents grades K-3. Expenditures of \$3,200 payable from South Ranchito Elementary School SIP, Title I, and EIA/LEP funds.
- . 8 Approved consultant agreement with Dr. Diane Watanabe and Mr. Richard Sholseth, Los Angeles County Office of Education consultants, to provide on the nine effect, research based strategies from Classroom Instruction That Work to take place on January 12 (pupil-free day), January 13 (modified day) and February 24, 2004 (modified day), for the Durfee and Obregon Elementary Schools staffs. Total expenditures of \$5,400 payable as designated from Obregon Elementary School EIA/LEP and SIP funds and from Durfee Elementary School Title I funds.
- . 9 Approved consultant agreement with The Robins Group, Dr. Randall Lindsey, Professional Development Consultant, to provide inservice to El Rancho High School staff in the use of effective collegial observations and conversations, teaching strategies in the classroom, higher student expectations, shared leadership responsibilities, and stronger parent/community communication. Services effective December 1, 2003 through June 30, 2004. Consultant fee of \$60,000 to be paid in five monthly installments of \$12,000 each on January 1, 2004, February 1, 2004, March 1, 2004, April 1, 2004 and May 1, 2004. Total expenditures of \$60,000 payable from El Rancho High School Comprehensive School Reform Demonstration Program (CSRSD) funds.
- .10 Approved consultant agreement with Armando Briones, Jr., "Voice of the Dons", Public Address Announcer & Statistician, to provide services as related to public address athletic events and statistician on an event-to-event basis for five home basketball games for the 2003-2004 school year, effective January 9, 2004. Consultant to be paid \$90 per event. Total expenditures not to exceed \$450 payable from El Rancho High School ASB/Supervision funds.
- .11 Approved registration fee increase in the Adult School's Parent Education Program from \$5 to \$10 per child per semester beginning January 5, 2004.
- .12 Approved Contract No. C-4899:03:05 with the Los Angeles County Office of Education (LACOE) in order to participate in the Marine Education Programs for the 2003-2004 school year.
- .13 Approved adoption of Positive Prevention Curriculum for HIV/STD Education at the Middle and High Schools. Estimated expenditures of \$1,883.25 for sub/materials payable from Centralized Title II funds.

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- .14 Approved the Alternative Schools Accountability Model (ASAM) third performance indicator for the 2003-04 school year for Ruben Salazar High School.

**108 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- . 1 Approved/Ratified agreement with New Teacher Center at UC Santa Cruz for participation in its Formative Assessment System (FAS) Program. Cost of \$15,000 per year to be paid from the Beginning Teacher Support Assessment Program Grant.
- . 2 Approved California Association for the Gifted (CAG) institution membership of \$65.00 for the 2003/2004 fiscal year beginning in December 2003, payable from GATE funds.
- . 3 Approved Memorandum of Understanding between New Beginnings Recovery Treatment Center and the El Rancho Unified School District for the 2003-2004 school year at no cost to the District.
- . 4 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Mid Valley Learning Center*, effective October 28, 2003 through June 15, 2004, as per Individualized Education Program for a total sum not to exceed \$18,531.63.
- . 5 Approved/Ratified General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Optimist High School*, effective September 19, 2003 through June 25, 2004, as per Individualized Education Program for a total sum not to exceed \$29,212.00.
- . 6 Approved/Ratified General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Applied Behavior Consultants, Inc.*, effective July 1, 2003 through June 30, 2004, as per Individualized Education Program for a total sum not to exceed \$9,515.00.
- . 7 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Zinsmeyer Academy*, effective October 29, 2003 through June 25, 2004, as per Individualized Education Program for a total sum not to exceed \$51,872.20.
- . 8 Approved/Ratified Individual Service Tuition Agreement, through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective July 1, 2003 through June 30, 2004, \$75.00 per Occupational Therapy sessions not to exceed 203.5 sessions for a total sum not to exceed \$15,262.50.
- . 9 Approved/Ratified Individual Service Tuition Agreement, through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective September 2, 2003 through June 30, 2004, \$75.00 per Physical Therapy sessions (2 sessions per week from 9-2-03 through 12-12-03 and 1 session per week from 1-5-04 through 6-30-04) not to exceed 55 sessions for a total sum not to exceed \$4,125.00.

109 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/Ratified Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 19580 through 19729 totaling \$1,840,217.63
 - b. Purchase Order Nos. P164974 through P165204 and including prior numbered confirming orders totaling \$325,803.65 and Cafeteria Purchase Orders totaling \$38,299.33.
 - c. "A" Warrants Schedule C1C through 297 totaling \$5,240,042.71.
 - d. "B" Warrants Nos. 801 through 845 totaling \$1,070,695.03.
 - e. Revolving Cash Check No. 4858 through 4865 totaling \$2,144.88.
 - f. Clearing Account Nos. 1295 through 1299 totaling \$166,893.56.
- . 2 Approved attendance to the "Budgeting Skills for Professional Seminar" presented by SkillPath Seminars on December 18, 2003. Total registration cost of \$199.00 is payable from the restricted maintenance account.
- . 3 Approved to declare computer equipment obsolete and have them discarded.

110 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – Alfred Ogas (562) 801-5216

- . 1 Approved increase in salary for R.O.T.C. Instructors in accordance with the new 2004 Pay & Allowances Scales for the United States Armed Forces which was signed into law by President Bush.
- . 2 Approved to send notice to eliminate one (1) Technology Service Technician position due to lack of work and/or lack of funds as specified on Resolution No. 21-2003/2004.
- . 3 Approved Resolution No. 22-2003/2004 - PERS Two-Year Additional Service Credit - for participation by the El Rancho Administrators and Supervisors Association (ERASA), Supervisor Unit Members, Management and Confidential employees eligible to retire under PERS and new window periods for the 2003-2004 school year.
- . 4 Approved Policies and Procedures Police Manual for use by the El Rancho Unified School District Police Department. (Copy available for review in the Human Resources Department.)
- . 5 Pulled the new job description for the position of Assistant Director of Food Services.
- . 6 Approved and ratified Consultant Contract.

*DISCUSSION/ACTION:***111** Adopted *new* and *revised* Board Policies and Administrative Regulations:

- BP 0430 - Comprehensive Local Plan for Special Education (revised)
- AR 0430 - Comprehensive Local Plan for Special Education (new)
- BP 3541.2 - Transportation for Students with Disabilities (revised)
- AR 3541.2 – Transportation for Students with Disabilities (revised)

112 Approved first reading of *new* and *revised* Board Policies, Administrative Regulations:

- AR 5111.1 - District Residency (revised)
- BP/AR 5113.1 – Truancy (new)
- BP/AR 5116.1 - Intradistrict Attendance – Permits (revised)

- 113** Approved first reading of *revised* Board Policy.
- BP 4156.3, 4256.3, 4356.3, Reimbursement, Uniforms and Allowances (revised)

GENERAL PUBLIC:

- 114** Failed – The use of the lockers would be a privilege granted to those students who do not abuse the use. A small cost to the parents for a lock and the maintenance could help the school in making these lockers available to students.

ACTION ITEMS 115 THROUGH 122:

- 115** Approved/Ratified Certificated Employment Register No. 8-2003/2004
116 Approved/Ratified Classified Employment Register No. 8-2003/2004
117 Student Expulsion: Student A
118 Student Expulsion: Student B
119 Student Expulsion: Student C
120 Student Review: Student D
121 Student Review: Student E
122 Student Review: Student F

ADJOURNMENT: 9:06 PM