

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
6:00 PM

February 12, 2009  
City Council Chambers  
6615 Passons Blvd.

**MINUTES OF BOARD ACTIONS**

*CALL TO ORDER:* 6:00 PM

*ADOPTION OF MINUTES:*

**92** Adopted the minutes of the Board of Education's regular meeting held January 15, 2009.

*CONSENT AGENDA:*

**93** **SUPERINTENDENT** – Norbert Genis (562) 801-5199

- . 1 Approved Resolution No. 27-2008/2009, declaring that Board Member Rita Jo Ramirez was absent from the January 15, 2009 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 2 Approved Resolution No. 28-2008/2009, declaring that Board Member Lupe Salas was absent from the January 15, 2009 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 3 Approved the Memorandum of Understanding between El Rancho Unified School District and the Buddhist Tzu Chi Free Clinic to provide free dental services to North Ranchito State Preschool students.
- . 4 Approved the Memorandum of Understanding between El Rancho Unified School District and the Buddhist Tzu Chi Free Clinic to provide free dental services to South Ranchito State Preschool students.

**94** **DIVISION OF STUDENT SERVICES** – Arnold Tovar (562) 801-4810

- . 1 Approved Resolution No. 29-2008/2009, Approval of Behavioral Intervention Plans (Hughes Bill) Mandated Cost Claim Settlement and Agreement to Waive Future Claims regarding the Hughes Bill statute and regulations in the future.
- . 2 Approved Waiver of Test Passage with a Disability Form for fifteen (15) students, in compliance with Education Code 60851(a).
- . 3 Approved contract with Bruce M. Gale, Ph.D. for a complete Psycho-Education Assessment of student from February 12, 2009 to June 12, 2009. Payment not to exceed \$3,500.00 is payable from the Special Education Account.
- . 4 Approved contract with Jose L. Fuentes, Ph.D., Clinical Neuropsychologist for attendance of an IEP. Expenditures not to exceed \$500.00, to be paid from the Special Education Account.

**94 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810**

- . 5 Approved/Ratified addendum to Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Five Acres Therapeutic School. The purpose of this addendum is to add speech assessments effective November 24, 2008 through November 26, 2008 for student. The cost \$120.00 x two hours = \$240. The new individual service agreement amount is \$38,016.40. Both parties agree that all conditions shall remain in force.
- . 6 Approved/Ratified addendum to Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy. The purpose of this addendum is to increase Occupational Therapy services to one session per month, effective November 20, 2008 through June 30, 2009. Seven Occupational Therapy sessions x \$87.00 per session equals \$609.00. The new contract amount will change from \$261.00 to \$870.00. All other terms and conditions of the contract shall remain the same.
- . 7 Approved/Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: Gallagher Pediatric Therapy identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment of \$348.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable from Special Education funds.
- . 8 Approved/Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: Gallagher Pediatric Therapy identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment of \$87.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable from Special Education funds.

**95 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- . 1 Approved extended educational field trip for 22 student ASB officers, one (1) certificated staff member, and one (1) assistant principal from El Rancho High School to San Francisco and Sacramento, CA, Friday, April 24 – Sunday, April 26, 2009. Students will tour State Capitol and see the Senate and Assembly at work. Air transportation will be provided through American Airlines, ground transportation in Sacramento by Air West Coach Lines, and accommodations will be at the Hilton, Sacramento. Transportation to LAX will be provided by El Rancho High School vans. Estimated expenditure of \$8,950.00 payable from student fundraisers, donations from supportive organizations, and ASB funds, at no cost to the District.
- . 2 Approved educational field trips for 106 fourth grade students, four (4) certificated staff members, two (2) classified staff members and 22 parent volunteers from Birney Elementary School to Pier Point Landing "Whale Watch," Long Beach, on March 6 & 13, 2009; and transportation agreement with Richmond Transportation. Parent volunteers are paying own entrance fees. Expenditures of \$2,052 will be payable from Birney Elementary School Title I (\$300), Dads Club (\$450) and 4th grade Math-a-thon Fundraiser (\$1302) funds.

**95 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- . 3 Approved educational field trip for 64 fifth grade students, two (2) teachers, three (3) instructional aides and four (4) parent volunteers from Birney Elementary School to the "House of Blues, " in West Hollywood, on February 17, 2009. Students will learn about music, history and cultural impact of the "blues" and the traditions of related folk art; and transportation agreement with Richmond Bus Company. There are no admission costs. Expenditure of \$438.00, for transportation, is payable from Birney Elementary School Title I (\$300) and Dads Club (\$138) funds.
- . 4 Approved educational field trip for 62 fifth grade students, three (3) teachers, one (1) instructional aide and four (4) parent volunteers from Birney Elementary to the "House of Blues," in West Hollywood on March 10, 2009. Students will learn about music, history and cultural impact of the "blues" and the traditions of related folk art; and transportation agreement with Richmond Bus Company. There are no admission costs. Expenditure of \$438.00, for transportation, is payable from Birney Elementary School Title I (\$200) and Dads Club (\$238) funds.
- . 5 Approved educational field trip for 103 third grade students, six (6) certificated staff members, one (1) instructional aide and six (6) parent volunteers from Birney Elementary School to AMC Downtown Disney in Anaheim to see "Earth," the new movie honoring Earth Day, on Thursday, April 27, 2009; and transportation agreement with Richmond Bus Company. Parent volunteers will pay their own admission fees. Expenditures of \$1,305, for transportation and admissions fees, payable from Birney Elementary School Title I funds (\$300), Dads Club (\$672) and 3rd grade Math-a-thon fundraiser (\$333).
- . 6 Approved amendment to Board Item #74.2, approved on 12/11/08, extra curricular field trip to the Catalina Island Marine Institute (CIMI) for Birney Elementary School on February 11-13, 2009. Amendment is necessary to correct amount and funding (substitute cost). Total expenditures of approximately ~~\$14,380.00~~ \$14,980.00 will be payable through Birney Elementary School Dads Club, SLIBG, school fundraisers and Title I (\$600) funds.
- . 7 Approved educational field trip for 83 third grade students, four (4) certificated staff members, and eight (8) parent chaperones from Rio Vista Elementary School to Knott's Berry Farm: Adventures In Education in Buena Park, California on Wednesday, March 11, 2009; and transportation agreement with Richmond Transportation Services. Total Expenditure of \$798.00 for transportation is payable from Rio Vista Elementary School P.T.O. funds.
- . 8 Approved participation of eighteen (18) El Rancho High School Baseball Team students, two (2) certificated staff members, and one (1) assistant walk-on coach in the Bishop Gorman Easter Classic national baseball tournament in Las Vegas, Nevada, April 7 – 11, 2009. Accommodations will be at the Doubletree Inn and transportation will be provided by Amtrak. Total expenditure of \$5,004.00 payable from El Rancho High School ASB funds, student fundraisers, and parents, at no cost to the District.
- . 9 Approved participation of twelve (12) students, two (2) certificated staff members, and one (1) school safety officer from Rivera Middle School in the Sharp International Cheerleading Competition in La Mirada, CA, Saturday, February 14, 2009. Transportation will be provided to and from competition by parents. Total expenditure of \$75.00 payable from Rivera Middle School ASB funds, at no cost to the District.

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- .10 Approved participation of twelve (12) students, two (2) certificated staff members, and one (1) school safety officer from Rivera Middle School in the Azusa Cheerleading Competition in Azusa, CA, Saturday, April 25, 2009. Transportation will be provided to and from competition by parents. Total expenditure of \$75.00 payable from Rivera Middle School ASB funds, at no cost to the District.
- .11 Approved consultant agreement with "Bach to Beatles," Doug Pullen and Wendy Pullen Tooke, to provide an assembly for Birney Elementary School on March 6, 2009. Expenditure of \$700 payable from Birney Elementary School PTO funds.
- .12 Approved consultant agreement with Prismatic Laser LLC to provide a performing arts assembly for Birney Elementary School community on March 25, 2009. Expenditures of \$895.00 payable from Birney Elementary School PTO funds.
- .13 Approved agreement with, Toby Larson, Educational Consultant, to provide writing workshop to staff at Birney Elementary School on March 9, 2009 (SIP Day). Expenditure of \$700 payable from Birney Elementary School Title I funds.
- .14 Approved participation in the Advanced Placement (AP) Reimbursement Program for El Rancho High School. Total estimated cost of \$17,000.00 to be paid from the District General Funds. The California Department of Education (CDE), through a federal grant, will reimburse the local education agency for fees paid to the College Board for eligible students. See attachment for eligibility requirements.
- .15 Approved the submission of the District’s 2008-2009 Consolidated Application, Part II, to the California Department of Education. *The Consolidated Application is available for review in the Educational Services Department.*

**96 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approved/Ratified Business Office Reports for the month of January 2009.
  - a. Miscellaneous Cash Collections Receipt Nos. 27403 through 27489 totaling \$1,452,752.14. *Receipts include the following donations:*

| <u>Vendor</u>   | <u>Amount</u> | <u>Recipient</u>    |
|---|---------------|---------------------|
| Edison International                                      | \$ 100.00     | Valencia Elementary |
| Friends of the Cerritos Center<br>for the Performing Arts | \$ 240.00     | Valencia Elementary |
| Coca-Cola Bottling Company                                | \$ 39.74      | Durfee Elementary   |
| Coca-Cola Bottling Company                                | \$ 62.98      | Durfee Elementary   |
  - b. Purchase Order Nos. P177022 through P177170 and including prior numbered confirming orders totaling \$567,970.95 and Cafeteria Purchase Orders totaling \$193,198.71.
  - c. "A" Warrants Schedule C1F through 023 totaling \$4,974,227.79.
  - d. "B" Warrants No. 3384 through 3422 totaling \$3,767,046.98.
  - e. Revolving Cash No. 3261 through 3262 totaling \$2,854.22.
  - f. Clearing Account No. 3182 through 3183 totaling \$130,136.55.
- . 2 Approved attendance for two classified employees from the Maintenance and Operations Department to attend "Understanding Boiler Basics and Boiler Water Treatment for Energy Efficiency" seminars, sponsored by The Gas Company on March 5, and March 26, 2009 in Downey, California, at no cost to the District.

**96 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 3 Approved Change Order No. 01 to cut out all tennis court benches and enlarge gate opening for the Tennis Court Vinyl Chain Link Fence Project at El Rancho High School by Wolverine Fence Company for a total cost of \$1,267.60. Total project cost payable from Budgeted Bond Funds.
- . 4 Approved final payment of \$12,465.18, including all change orders to Universal Asphalt and accept Parking Lot Project for Rivera Elementary School as complete. Total project cost payable from Budgeted Bond Funds.
- . 5 Approved the selection of Pacifica Services, Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Pacifica Services, Inc. for project management services for the new construction and modernization of the District's Bond Construction Program. The total contract shall not exceed nine percent of the construction cost and payable upon completion of the project. Total cost payable from General Obligation Bond Funds, Election of 2003, Series 2007.
- . 6 Approved contract agreement with Phantom Fireworks Company for services rendered to El Rancho High School, as related to the "Fireworks Sale" from June 28 (set-up) to July 5, 2009 (take down) at no cost to the District. Funds received will benefit El Rancho Athletic and Extra Curricular Programs.
- . 7 Approved final payment of \$8,900.00, including all change orders to W.C.M. & Associates and accept the Mechanical Heating Ventilation and Air Conditioning (HVAC) Project for Meller/Lopez Center as complete. Total project payable from Deferred Maintenance Funds.
- . 8 Approved Change Order No. 01 to replace broken curb at handicap ramp, install concrete island and additional concrete by the block wall for the Parking Lot Pick-up/Drop-off Project for Birney Elementary School by Two Horse Construction for a total cost of \$2,481.28. Total project payable from Budgeted Bond Funds.
- . 9 Approved/Ratified three-year participation agreement with Verizon Business Services for long distance voice service, as part of the E-Rate funding process.
- .10 Approved amendment of board item #75.14, approved December 11, 2008 for consultant agreement with Survival Skills & Company to conduct Basic Emergency Management Training on ~~January 12, 2009~~ March 9, 2009 and Advanced Training on ~~March 9, 2009~~ to be determined for school representatives, Maintenance Personnel and District Emergency Operations Committee Members. Total cost of \$4,140.00 payable from Safe and Drug Free Funds.

**97 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Approved amendment of Board Item #86.1, approved January 15, 2009, Resolution No. 23 - 2008/2009 authorizing the reduction or discontinuance of particular kinds of services, pursuant to Ed. Code 44955.
- . 2 Approved amendment of Board Item #86.3, approved January 15, 2009, Resolution No. 25 - 2008/2009 authorizing the District to implement the procedures for skipping during a Certificated Reduction in Force, pursuant to Education Code 44955.

**97 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 3 Presented the District’s Initial Proposal between El Rancho Unified School District and El Rancho Federation of Teachers (ERFT) for the 2008-2009 school year; and approved to schedule a public hearing for the regular meeting of March 12, 2009.
- . 4 Presented the District’s Initial Proposal between El Rancho Unified School District and California Schools Employees Association, El Rancho Chapter 107 (CSEA) for the 2008-2009 school year; and approved to schedule a public hearing for the regular meeting of March 12, 2009.
- . 5 Presented the District’s Initial Proposal between El Rancho Unified School District and El Rancho Administrators and Supervisors Association (ERASA) for the 2008-2009 school year; and approved to schedule a public hearing for the regular meeting of March 12, 2009.

*CLOSED SESSION: (Items 98 through 105)*

- 98** Approved/Ratified Certificated Employment Register No. 8-2008/2009
- 99** Approved/Ratified Classified Employment Register No. 8-2008/2009
- 100** Approved Student Expulsion: Student A
- 101** Approved Student Expulsion: Student B
- 102** Approved Student Expulsion: Student C
- 103** Approved Student Expulsion: Student D
- 104** Approved Student Expulsion: Student E
- 105** Approved Student Expulsion: Student F

*ADJOURNMENT: 8:16 PM*